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North Myrtle Beach, SC 29582
(843) 491-3283
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Title: Seamstress

Location: North Myrtle Beach, SC

Reports to: Fashion Designer & CEO

Status: Full-time/Hourly

Job Summary: The Seamstress at KOKO Beenz is responsible for crafting custom garments with exceptional diligence and quality. This role involves collaborating closely with clients to bring their clothing visions to life, from initial design discussions to the final fitting. The Seamstress must possess excellent sewing skills, a keen eye for aesthetics, and the ability to deliver garments that meet or exceed client expectations.

Key Responsibilities:

Garment Creation:

- Interpret client preferences and design ideas to create custom clothing items.
- Accurately measure clients for fittings and alterations.
- Operate sewing machines, select fabrics, and follow patterns to craft garments.
- Ensure proper fit, quality, and attention to detail in every garment.

Client Communication:

- Conduct consultations with clients to understand their style, needs, and preferences.
- Provide guidance and expertise to clients on design, fabric selection, and garment construction.
- Maintain open and clear communication throughout the design and production process.

Quality Control:

- Conduct thorough quality checks on completed garments to ensure they meet KOKO Beenz standards.
- Make necessary alterations or adjustments to garments for a perfect fit.
- Uphold the highest quality and craftsmanship in all creations.

Material Management:

- Assist in the procurement and management of materials and sewing supplies.
- Keep a record of materials used and maintain a well-organized workspace.

Deadline Management:

- Manage multiple projects simultaneously, adhering to established timelines.
- Ensure timely delivery of completed garments to clients.

Qualifications:

- At least (3) years of proven experience as a Seamstress or similar role in garment construction.
- Proficient in sewing techniques and garment assembly.
- Strong knowledge of fabrics, patterns, and garment construction.
- Exceptional attention to detail and precision in work.
- Excellent communication skills and the ability to collaborate closely with clients.
- Time management skills and the ability to meet deadlines.
- Creativity and the ability to bring design ideas to life.
- A commitment to delivering high-quality garments.

Signature:

I acknowledge that I have received, read, and understood the job description for the position of Seamstress at KOKO Beenz, LLC. I understand and agree to perform the duties and responsibilities outlined in this description to the best of my abilities.

Employee Name: _____

Date: _____